

**Richmond Public Library
Meeting of Trustees
29 May 2019**

RECEIVED	
<i>Richmond Town Clerk</i>	
By <u>AT</u>	Date: <u>6/5/19</u>

1053

Call to Order:

The meeting was called to order at 9:45am by Mr. Jerry Mills Chairman of the Richmond Public Library Board of Trustees. The meeting was attended by Ms. Wendy O'Brien RPL Librarian and Archivist, Douglass Bartlett Treasurer and John Lewis Secretary.

Recognition and Comments of Guests

No guests were present.

Disposition of Minutes of Previous Meetings

The minutes of the RPL Trustees Meeting of 22 April 2019 were accepted without revision.

Treasurers Report

Douglass Bartlett (Treasurer) presented RPL financial data as of 30 April 2019 in Quicken Spread sheets which are very easily read and approved for continuation by the Trustees. Doug proposed further pie chart data from Quicken to simplify data analysis of current expenditures. *The Treasurer's Report was accepted without revision.*

Checking Accounts

As of 30 April 2019 **\$30,207.56** was held in various checking accounts, including Librarian and Operating Accounts and the Bartram Consolidated Trust. Insofar as the Bartram trust contains \$12,314.80 it should be established as a Savings Acct/3-6 Month Certificate of Deposit at TD Bank in Winchester, NH.

Savings Accounts

As of 30 April 2019 **\$5,778.28** was held in various savings accounts including the Atkins and Orcutt Trust Fund Accts.

Librarian's Report:

Wendy O'Brien Librarian/Archivist submitted a thorough and informative accounting of Programing, Exhibits Knitting Circle, Teen Pizza Night and Book Group. Summer activities will include a Summer Reading Group beginning on 19 June 2019 which ties in with the national reading program "*A Universe of Stories*"

Forthcoming Special Richmond Community Activities will include a talk by **Ernie Hebert** on **27 June 2019** for which seating will be limited.

On **19 October 2019** at Veterans Memorial Hall **Ken Sheldon** will present his show of Yankee Humor "Frost Heaves" in conjunction with a potluck dinner.

The **Mystery Tool Exhibit** has been popular with many guesses. No consensus or thoroughly convincing solution has been offered.

The "**Quakers in Richmond**" exhibit will be first mounted at the end of May 2019 with rotating exhibits installed thereafter monthly throughout the summer of 2019.

Douglass Bartlett continues his work rescanning photographs into the Richmond Archives Database.

As the Richmond Public Library continues to serve an increasing patronage in myriad of ways, ongoing thought needs to be given to those unusual circumstances which might arise in the purview of the RPL as a publically accessible facility. The example of Supervised Parental Visits was given and its potentially volatile nature described. The suggestion was made to review guidelines which might be available for NH Public Libraries.

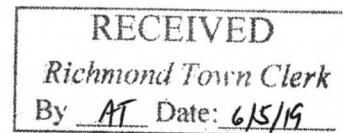
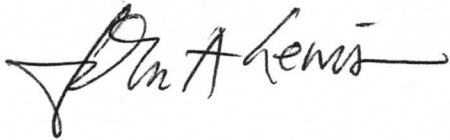
Monetary Gifts and Donations

A check of \$25 from Mr. Cameron Tease of Keene NH has been received and acknowledged with a letter of thanks from John A. Lewis, Secretary of the RPL Trustees.

Next Meeting

The meeting was called to close at 11:17am.

The next meeting of the RPL Trustees will be held at the RPL at 9:30am 8 July 2019.



3 of 3